

Job Description

Position:	Contemporary Music Leader
Classification:	Part-time (20 hours per week)
Reports To:	Director of Music
Evaluation Due:	Annually by Director of Music
Schedule:	Sundays 7:30 AM – 10:30 AM; Weekday night rehearsal (Wednesday or Thursday) 7:00-9:00 PM; Weekday hours for planning/music collaboration flexible
Salary Range:	\$20,000 - \$23,000 annually

Job Summary

Assists and supports the Director of Music in providing leadership for adults and youth who participate in the contemporary services and other special services as prescribed by the Rector.

Qualifications

- College or associates degree (music preferred).
- Minimum of 5 years' experience in field of music and church-related work.
- Experience in worship software such as ProPresenter.
- Good people and leadership skills.
- Good creative and talented background.
- Ability to work with a wide variety of people.

Duties and Responsibilities

1. Guide and lead our adult and youth vocal and instrumental ensembles, soloists and other musicians for All Saints' Hall services.
2. Plan and prepare the music that establishes the right ethos for All Saints' Hall services (Contemporary and Discovery Eucharists) in conjunction with the Rector, Director of Music and other staff members.
3. Coordinate monthly band schedules and communicate monthly band calendars, a method of sheet music distribution, and a weekly AV Tech/sound plan each week/month.
4. Assist the Director of Music with other services as needed (for example, the 5pm Eucharist in the Church or Youth worship services).
5. Assist the Director of Music to maintain, troubleshoot, and care for the sound equipment and musical instruments belonging to the Church and All Saints' Hall – including making arrangement for their upkeep, development, maintenance and repair – the cost of which will be paid for by the church as approved by the Vestry
6. Help the Director of Music to obtain in a timely advanced fashion appropriate substitute musicians of requisite competence to perform the duties and obligations relating to the music of the church.
7. Maintain a balanced growth of youth, young adults, and middle-aged adults active in the band program.
8. Assist the Director of Music in advising the Rector regarding music, repertoire and ideas for alternative worship services.

This task list is not intended to be all-inclusive. The employee will also perform other reasonably related business duties as assigned by your supervisor.