Christ Church Charlotte
CHRIST EPISCOPAL CHURCH

Food Service Director

Christ Episcopal Church is seeking a full-time Food Service Director to oversee and implement a wide range of food service needs for a large, active parish that loves to eat! We serve weekly buffet brunches and dinners, as well as meals for meetings, special occasions, and parish-wide events. Our large, well-equipped kitchen and attractive dining spaces cater to a variety of tastes and dietary needs. Join a great staff who enjoys working together and serving others.

Requirements/Qualifications

- Food preparation experience in an institutional food service or comparable setting, minimum of five years. Should possess extensive knowledge and experience in buffets, including production and set-up, as well as knowledge and experience in preparation and service of plated meals.
- Strong culinary skills; culinary degree desired.
- A minimum of two years' experience as a supervisor or manager in an institutional food service or comparable setting.
- Good communication skills, ability to work well with people and to function in a busy environment with frequent distractions.
- Computer literacy is required.
- ServSafe certification is required.

Responsibilities

- Planning menus and preparing food for weekly Sunday brunch and Wednesday night dinner buffets (September – November and January – May), as well as weekday lunches and large parish-wide gatherings.
- Ordering food, kitchen supplies, kitchen cleaning supplies.
- Maintain facilities to the highest standard.
- Staffing: oversee assistant, schedule dishwashers and runners.
- Accounting: approve payroll, submit approved invoices and check requests to Accounts Payable, invoice groups and internal ministries for food usage, monitor budgets and review financial transactions for food services.

Benefits

- Salary
- Medical, dental and vision insurance
- Employer pension contributions
- Paid flexible vacation and holidays
- Friendly staff in a supportive, inspiring environment

To Apply

- Email resume to cccfoodservice@gmail.com.

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